



OVERVIEW AND SCRUTINY COMMITTEE

Wednesday, 7th March, 2012

7.00 pm

Town Hall, Watford

Publication date: 28 February 2012

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to legalanddemocratic@watford.gov.uk (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

COMMITTEE MEMBERSHIP

Councillor M Watkin (Chair)

Councillor S Rackett (Vice-Chair)

Councillors N Bell, S Greenslade, K Hastrick, P Jeffree, S Johnson, R Martins and K McLeod

AGENDA

PART A - OPEN TO THE PUBLIC

1. **APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP**
2. **DISCLOSURE OF INTERESTS (IF ANY)**
3. **MINUTES**

The minutes of the meeting held on 2 February 2012 to be submitted and signed.
(All minutes are available on the Council's website.)

4. **MINUTES - BUDGET PANEL AND COMMUNITY SAFETY PARTNERSHIP TASK GROUP** (Pages 1 - 10)

To note the minutes of the following meetings –

- Budget Panel 8 February 2012
- Community Safety Partnership Task Group 30 January 2012

5. **OUTSTANDING ACTIONS AND QUESTIONS** (Pages 11 - 18)

The document sets out the update on the outstanding actions which arose at the previous meeting.

6. **CALL-IN**

To consider any Executive decisions which have been called in by the requisite number of Members.

7. **UPDATE ON THE COUNCIL'S KEY PERFORMANCE INDICATORS AND MEASURES** (Pages 19 - 38)

Report of the Partnerships and Performance Section Head

This report presents an update on the council's key performance indicators (KPIs) as at the end of quarter 3 (December 2011) as well as other performance measures identified and agreed by Committee for scrutiny during 2011/12.

8. SCRUTINY TASK GROUPS - ACCESS TO MEETINGS AND PAPERS

(Pages 39 - 48)

Report of the Head of Legal and Property Services

This report follows on from a referral by Constitution Working Party regarding access to meetings and papers in respect of Scrutiny Task Groups.

9. THE WAY AHEAD FOR COUNCIL SERVICES TASK GROUP - REPORT

Report of the Task Group to follow.

10. FORWARD PLAN (Pages 49 - 52)

Report of the Head of Legal and Property Services

The latest update of the Forward Plan since the previous meeting

11. PREVIOUS REVIEW UPDATE: GREEN SPACES REVIEW (Pages 53 - 58)

Report of the Head of Legal and Property Services

This report provides an update on the Green Spaces review recommendations which were last reviewed by Call-in and Performance Scrutiny Committee at its meeting held on 4 February 2010.

12. WORK PROGRAMME AND TASK GROUPS (Pages 59 - 80)

Report of the Head of Legal and Property Services

This report provides an update on the current work programme for 2011/12 and the rolling work programme from 2012/13. The Scrutiny Committee is also requested to consider the draft extract for Overview and Scrutiny Committee's contribution to the Annual Report 2011/12.